

Roch Carrier Elementary School

Principal Profile

The Principal of Roch Carrier Elementary School (RCES) is the pivotal connection between the staff, students, parents, and members of the community. These four groups, along with the Principal, guide the curriculum to maximize the quality of the education provided at the school.

The Principal must guide the quality of education, and in doing so, define RCES mission and vision for both staff and students. The Principal must manage and evaluate the teaching staff, implement school policies, develop school budgets, foster parental involvement, and ensure students are achieving appropriate academic progress.

Professional and Leadership Qualities

- Uses knowledge of curriculum and provincial standards to develop a vision, values, and goals for the school, and measures achievement against these goals.
- Recruits and maintains qualified, experienced, enthusiastic, and dedicated staff.
- Possesses an in-depth knowledge of curriculum changes as they occur, and the skills to assist staff with orderly and timely implementation of such changes.
- Advocates for and secures resources for RCES; ensures resources are readily available for students.
- Encourages ongoing professional development and accountability.
- Is visible and accessible to the students and staff, knows what is going on in the school, knows the students by name, talks with students on a regular basis, and visits classrooms.
- Listens to staff and students.
- Makes himself / herself available to parents.
- Sets clear expectations for discipline; communicates clearly what is expected and follows through as necessary.
- Demonstrates confidence in self and those around him/her by being in charge when needed and by entrusting authority to others involved.
- Provides guidance and advice to school council; shows leadership and provides experiences as required.

General Professional Qualities

- Must have excellent oral and written communication skills in both English and French.
- Has experience in dealing with multi-cultural and different socio economic backgrounds.
- Encourages and models teaching excellence.
- Helps to develop the leadership skills of others.
- Demonstrates compassion, patience, and fairness, and must be a good listener.

Other Skills

- Ability to budget in accordance with the needs of the students.
- Ensures a safe, secure, and healthy school environment.
- Awareness of the latest technology based teaching and support tools.
- Supports the education of students in technology, and its use within the school.
- Promotes school pride and spirit among the staff, students, parents, and community.
- Encourages and promotes extra-curricular activities.